



# American High School Academy

**ADMISSIONS OFFICE**  
10300 SW 72 Street, Suite 427  
Miami, Florida 33173  
T: (305) 270-1440 | F: (305) 598-8003  
americanhighschoolacademy.com

DEDICATED TO EXCELLENCE IN EDUCATION

**FULLY ACCREDITED PRIVATE SCHOOL**  
Florida Department of Education  
School District 13, School #4283  
College Board / CEEB #102010  
**USDOE - NCES #A0509036**

## Credit Recovery Authorization Form

*American High School Academy's Credit Recovery form is a binding contract between the primary school and American High School Academy to ensure credits earned will be accepted by the primary school. This form must be completed before enrolling in the requested course(s). Only the primary school principal, assistant principal, or counselor can authorize this approval to enroll the student in Credit Recovery Courses at American High School Academy.*

### Instructions:

Parent/Guardian, School Representative: Fully complete student information (sign and date), bring to primary school representative (sign, seal, and date) return to American High School Academy.

\_\_\_\_\_, a student of \_\_\_\_\_ school, is requesting to take credit recovery course(s) through American High School Academy for the academic year of \_\_\_\_\_.

As a Credit Recovery enrollee, the above student will take the following course(s) through American High School Academy:

Course 1: \_\_\_\_\_ Semester(s) ( ) One ( ) Two

Course 2: \_\_\_\_\_ Semester(s) ( ) One ( ) Two

Course 3: \_\_\_\_\_ Semester(s) ( ) One ( ) Two

The "Primary School" will assume responsibility for ensuring student has met prerequisites and for maintaining the student records and updating the student transcript to reflect courses completed through American High School Academy.

To facilitate record-keeping upon completion of course(s), the Registrar of American High School Academy will forward an official transcript reflecting all courses completed through our program.

Signature of Primary School Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name of Primary School Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Primary School Seal Here: